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RESEARCH FELLOWSHIP (Postdoctoral)
Refª FEP_CApS (Porticus – GR-068937)

A call for one post-doctoral research grant (BIPD) is open for the project “**CApS – Catholic University and Service Learning: Innovation and Social Responsibility**”.

The project aims to contribute to the promotion of Service Learning (SL) in higher education institutions in Portugal, stimulating pedagogical innovation and social responsibility. SL experiences will be developed in the four *campi* of Universidade Católica Portuguesa (Braga, Lisboa, Porto and Viseu), towards institutionalization in the end of the three years. SL experiences will be operationalized in three modalities: modality I - curricular units and extracurricular activities; modality II - transversal and interdisciplinary curricular units; and modality III - international and interdisciplinary SL experience. To this end, diverse teacher training activities will be promoted for the development of SL experiences, involving an increasing number of teachers, students and entities throughout the project. There will be events of celebration and public recognition in the communities involved in SL experiences, as well as the creation of a National SL Award. The whole CApS project will count with the support of international experts, as consultants, advisors and external evaluators. CApS impact and efficacy will be scientifically evaluated producing a body of knowledge to improve further actions. Results will be disseminated nationally and internationally. The final phase of the project will extend the skills and knowledge gathered on SL to strengthen SL in other universities outside UCP and also the Portuguese SL network, widening the scope of the project and promoting innovation and social responsibility in higher education institutions.

Scientific Area: Social Sciences

Admission Requirements: The postdoctoral research grant can be awarded only if the following requirements are cumulatively met:

- a) Ph.D. degree obtained in the three years prior to the start date of the grant;
- b) The post-doctoral research will be carried out in a host entity other than the one in which the research work leading to the award of the Ph.D. degree was carried out;
- c) The grant holder does not exceed, with the celebration of the grant contract in question, including possible renewals, an accumulated period of three years in this fellowship type, followed or interpolated.

In addition to the above requirements, research grant candidates must have a PhD in a Social Sciences area, as well as oral and written english skills.

Preference will be given to candidates: with Ph.D in Educational Sciences or Psychology; with experience of teaching in higher education, particularly with implementation and/or research on the service-learning methodology; with experience of quantitative data analysis; with experience of qualitative data analysis; with experience of publication in scientific journals; with experience of volunteering or contact with the third sector. Competencies for organizing and managing activities, communication skills and interinstitutional articulation and creativity will also be valued; oral and written spanish skills.

Work plan: The investigator will participate in all tasks of the project - literature review; preparation and participation in training sessions on service learning, innovation and social responsibility; project management tasks; articulation with teachers, students and community partners; articulation with other higher education



institutions; preparation of guides and procedures manuals; maintenance of the project website; data collection and quantitative and qualitative analysis; preparation of scientific articles and communications at international congresses; reporting.

Applicable legislation and regulations:

- Statute of the Scientific Research Fellowship: <https://dre.pt/web/guest/legislacao-consolidada/-/lc/58216179/view?w=2019-08-28>;
- Research Foundation Regulations of the Science and Technology Foundation, I.P.: <https://dre.pt/application/conteudo/127238533>;
- Regulation of Scientific Research Fellowships of the Portuguese Catholic University - Porto Regional Center: http://www.porto.ucp.pt/sites/default/files/files/DRH/Reg_Bolsas_Investigac%CC%A7a%CC%83o_Cientifica_UCP.pdf.

Workplace: The work will be developed at *Centro de Investigação para o Desenvolvimento Humano*, of *Faculdade de Educação e Psicologia da Universidade Católica Portuguesa*, under the supervision of Prof. Luísa Mota Ribeiro (UCP) and Prof. Pilar Aramburuzabala (Universidad Autónoma de Madrid).

Duration of the scholarship (s): The scholarship scheduled to start on the 1st of april of 2020 will have an initial duration of 9 months and can be renewed for two additional periods of 12 months.

Monthly maintenance allowance amount: Remuneration will be in accordance with FCT, I.P. guidelines (<https://www.fct.pt/apoios/bolsas/valores.phtml.pt>) and will be paid by bank transfer (currently € 1.600,00 euros per month, free of tax).

Selection methods: The selection methods will be the following: i) curriculum evaluation (60%); ii) proof of applied knowledge I (40%). The final decision may involve, if necessary, an interview and another test of applied knowledge with the three best positioned candidates. In this case, the weighting will be as follows: curriculum evaluation and tests of applied knowledge I (60%); interview (10%); applied knowledge tests II (30%).

Composition of the Selection Jury:

President of the Jury: Prof. Dr. Luísa Mota Ribeiro;

Effective members: Prof. Dr. Célia Manaia; Prof. Dr. Diana Soares;

Substitute members: Prof. Dr. Constança Festas

Form of publicity / notification of results: The jury deliberates in accordance with the selection criteria adopted and disclosed. The jury meetings minutes will contain a summary of the meeting content. After completing the application of the selection criteria, the jury proceeds with the elaboration of the ordered list, with the ranking of the approved candidates. The ranking list of eligible candidates will be posted on the premises of the Portuguese Catholic University, in Porto, located at Rua de Diogo Botelho, 1327, 4169-005 Porto - Portugal, with each candidate being notified of his / her position on the list ranking of candidates via



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email. In this email, candidate will be identified according to the reference used in the posted ranking list. Ineligible applicants will be notified by email, with details of the missing eligibility elements.

Complaint and appeal procedures: Candidates have a period of ten working days, after the disclosure referred to in the previous number, to give their opinion at a prior hearing.

Deadline for acceptance of the scholarship: Within ten working days following notification of the grant award, the selected candidate must confirm in writing his/her availability to start the scholarship on the proposed date. Failing to do so or not having availability, the candidate placed in the next position will be called.

Application deadline and form of submission: Applications will be accepted from the 27.02.2010 a 12.03.2020. Applications should be made through the Application Form, available at:
<http://inqueritos.porto.ucp.pt/hr/index.php?r=survey/index&sid=87822&lang=en>

You will need to submit the following documents:

1. Motivation letter, identifying the project title and reference, describing the candidate's motivation and professional goals;
2. Detailed Curriculum Vitae (should contain all elements to assess admission requirements, including language skills and research experience);
3. Copy of the certificates of academic degrees, with the final grades *.
4. Copy of scientific publications and other works that the candidate may consider relevant;
5. Up to three reference letters (optional).

* If the Doctoral Degree has been awarded by a non-Portuguese higher education institution it must comply with the provisions of the Portuguese legislation on the recognition of foreign degrees, regulated by Decree-Law no. 66/2018 of August 16th. The signature of the contract is conditional on the presentation of the formal document.

Applicants are advised to check the website of the Directorate-General for Higher Education (DGES) for further information: <https://www.dges.gov.pt/en/pagina/degree-and-diploma-recognition>

Applications will only be complete with the submission of all the above documents. Ineligible applications will be those that do not meet the admission requirements, submitted late and incomplete.

Privacy Policy: Universidade Católica Portuguesa is the controller responsible for the processing of Personal Data in accordance with Regulation (EU) 2016/679 – General Regulation on Data Protection.

The personal data processed in the scope of this tender procedure is processed within the framework of said tender procedure only, and will be processed by Universidade Católica Portuguesa with the purpose of verifying the fulfilment, by the candidates, of the assumptions established in the applicable legislation for their contracting. Opposition to the processing of data by the candidates will make it impossible to accept the application and, therefore, to analyze and evaluate it.

The personal data of the Data Subject, if it be indispensable for the fulfilment of the obligations of Universidade Católica Portuguesa, may be conveyed to third parties, namely to the Financing Entities identified in this announcement.



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The data retention period shall correspond to the legally defined period of five years.

The Data Subject is entitled to oppose to the collection and processing of data, has the right to verification, the right to rectification, the right to deletion, and the right to restriction of processing of the data collected. However, the exercise of such rights may be excluded when the personal data is used to protect public interest, namely in the detection and prevention of crimes or when subject to professional rules of confidentiality.

The Data Subject has the right of access and portability of the data.

Rights of Personal Data Subjects: <https://www.ucp.pt/rights-data-subjects> .

For purposes of exercising the respective rights, contact the University through the e-mail address compliance.rgpd@ucp.pt or by using the address found at the end of this announcement, through the means set out in "Contacts for clarification".

The Data Subject is always entitled to contact and file a complaint with the Comissão Nacional de Proteção de Dados (Portuguese Supervisory Authority for Personal Data).

Non-discrimination and equal access policy: The Universidade Católica Portuguesa actively promotes a non-discrimination and equal access policy, wherefore no candidate can be privileged, benefited, impaired or deprived of any rights whatsoever, or be exempt of any duties based on their ancestry, age, gender, sexual orientation, marital status, family status, family and economic conditions, instruction, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions, and union membership.

If you have any questions about this position, please contact:

Direção de Recursos Humanos

Vera Fontes

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February, 12th, 2020